

**CLASS SPECIFICATION  
Parks Maintenance Worker**

**GENERAL PURPOSE**

Under supervision, performs a variety of semi-skilled maintenance tasks associated with the care and maintenance of City parks and related systems and facilities; installs, repairs and maintains irrigation lines and sprinklers for landscaped areas; and performs related duties as assigned.

**DISTINGUISHING CHARACTERISTICS**

Parks Maintenance Worker is the entry-level class in the parks maintenance class series. Under supervision, incumbents perform a range of duties in the maintenance of City-owned parks and facilities.

Parks Maintenance Worker is distinguished from Lead Parks Maintenance Worker in that incumbents in the latter class are given assignments requiring a higher level of skill and provide lead work direction, training and assistance to Parks Maintenance Workers.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class.

1. Edges, fertilizes and waters lawn areas; prepares soil for planting and plants seedlings, shrubs and trees; weeds, prunes, mulches, feeds, fertilizes, irrigates plants, shrubs and small trees; applies herbicides and pesticides to trees, shrubs, plants, lawns and landscaped areas; grades trails; removes diseased, standing or fallen trees.
2. Cleans and maintains landscaped areas, paved areas, paths, walks and restrooms; picks up litter, garbage and organic debris; restocks supplies and refills dispensers in restrooms; empties waste receptacles; removes graffiti from and paints parks structures and facilities; performs special cleanups, as assigned.
3. Performs a variety of routine to semi-skilled duties in construction, maintenance and repair of the City's parks facilities; inspects and repairs playground equipment; installs and repairs plumbing fixtures, including water faucets; corrects or reports hazardous conditions.
4. Performs a variety of semi-skilled work in the installation, repair and maintenance of irrigation systems for landscaped areas; inspects and services irrigation lines and sprinklers to ensure safe and proper operation; performs semi-skilled plumbing and electrical maintenance and repairs; programs and runs irrigations controllers.
5. Operates a variety of hand and power tools, such as hand mowers, edgers, blowers, hedge trimmers, weed eaters, chain saws, rakes, shovels, hoes, brooms and other tools in the maintenance of lawns and athletic fields; drives pickup trucks, water trucks and other motorized vehicles/equipment; makes

minor adjustments and repairs to grounds equipment; reports the need for major repairs and maintenance.

6. Prepares basic records including daily worksheets and maintenance requests.

### **OTHER DUTIES**

1. Responds to questions or complaints from the public.
2. Prepares parks for special events.
3. Performs a variety of indoor maintenance tasks during inclement weather.

### **QUALIFICATIONS**

#### **Knowledge of:**

1. Methods and techniques of planting, cultivating, pruning and maintaining a variety of lawns, ground cover, plants, shrubs, hedges and trees.
2. Soil preparation and enrichment.
3. Methods and equipment used in weed and insect control and treating plant diseases.
4. Installation and maintenance of irrigation systems.
5. Use and maintenance of commonly used hand and power landscaping tools and equipment.
6. Safe work methods and safety regulations pertaining to the work.

#### **Ability to:**

1. Use landscaping tools and equipment.
2. Recognize common plants, plant diseases and insect pests.
3. Follow oral and written instructions.
4. Perform heavy physical labor.
5. Use appropriate safe-work practices and equipment.
6. Keep basic written records of work performed.
7. Exercise independent judgment and initiative within established guidelines.
8. Establish and maintain effective working relationships with City management, staff, the public and others encountered in the course of work.

#### **Education, Training and Experience:**

A typical way of obtaining the knowledge, skills and abilities outlined above is graduation from high school or G.E.D. equivalent; and one year of experience in gardening or landscape maintenance work; or an equivalent combination of training and experience.

**Licenses; Certificates; Special Requirements:**

A valid California driver's license and the ability to maintain insurability under the City's vehicle insurance Policy.

**PHYSICAL AND MENTAL DEMANDS**

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Physical Demands**

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools or controls, and reach with hands and arms. The employee frequently is required to stand and talk or hear; walk; sit; climb or balance; stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 50 pounds, and occasionally up to 100 pounds.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

**Mental Demands**

While performing the duties of this class, employees are regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; use math and mathematical reasoning; observe and interpret situations; learn and apply new information or new skills; work under deadlines with constant interruptions; and interact with City management, staff, the public and others encountered in the course of work, some of whom may be dissatisfied or quarrelsome.

**WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee regularly works in outside weather conditions and/or near moving mechanical parts. The employee is frequently exposed to wet or humid conditions. The employee is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock. The noise level is frequently loud.