

AUDIO & VIDEO INVESTIGATION REPORT

Moreno Valley Commits to Cooperation and Transparency

CITY OF MORENO VALLEY



Moreno Valley City Hall
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Hours: Monday - Thursday: 7:30am - 5:30pm
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Management Response to "Audio & Video Investigation Report"

Following review of the report submitted in response to allegations regarding the broadcast of the January 27, 2015 meeting of the Moreno Valley City Council, management staff submits the following responses.

General Comments

Staff notes that the report refutes any and all allegations that the broadcast of the January 27, 2015 City Council meeting was tampered with in any way by any employee. We also note that this finding comes as no surprise.

Staff regrets that the allegations (determined to be unfounded by the Consultant as documented on pages 16, 18, 20, 21, 25 and 26 of the report) made by three members of the public at a City Council meeting caused undue stress on Media Division employees who provide exemplary service to the City and its residents.

Staff's response will focus on the Technical recommendations included in the report, as these findings are most consistent with the Consultant's specific expertise as well as the intended scope of this study.

Technical Recommendations

- a. SIRE should have video upload & edit date and time as it will provide transparency to the community (please see Appendix-5 for detail)
 1. Concur. SIRE has since been terminated and City now uses an Accela product.
 2. City will contact Accela to confirm if this is possible within the software and if it can be automated.

- b. Need to tighten security, reduce the number of access to "Tight Rope Media system server"
 1. Concur that security is very important for this device.
 2. Only three City employees (MVTV-3 staff members) have access to

- the TRMS Server.
3. It is essential that all three staff members have access to this system as it operates the City's Bulletin Board System, Server Recorder, and Play-out System.
- c. Maintain access control log for "Tight Rope Media system server." Generate auto audit report and auto submits to "Audit and Compliance" team
1. Do not concur. See response to Recommendation "b" above.
- d. Enhance system log and auto submit to "Audit and Compliance" team for permanent archive
1. Insufficient specificity provided in this Recommendation.
- e. Implement real-time remote archive for legal purpose. Media and Communication department will not have access to that recorded video
1. Do not concur.
 2. Would require additional equipment, which would still require maintenance and monitoring by Media staff.
- f. Need to improve broadcast quality by re-calibrating entire Audio-Video systems and if needed, engage external experts to expedite the process
1. Concur on the need to improve broadcast quality, while acknowledging that this issue can only be addressed by local cable TV broadcasters. Additional information is provided below.
 2. Broadcast quality can only be improved by obtaining new broadcast transmission equipment from Time Warner Cable, Verizon, and AT&T.
 3. The current MVTV-3 Audio/Video system is a well-calibrated system, which was built as a full 1920x1080 High Definition unit. City currently engages external experts (engineers) to ensure that the system is well calibrated.
 4. Broadcast deficiencies experienced thus far relate to local cable television services providers' obsolete transmission equipment and inability/unwillingness to provide an "HD" quality broadcast signal to local viewers. City currently forced to "knock-down" its

- 1920x1080 HD signal to a 720x480 Analog SD signal, which is later up-converted to a 720x480 SD Digital signal. This dramatically impacts the cable television broadcast for MDTV-3. Simply put: City provides a state-of-the-art signal; City is forced by local cable service providers to convert this into an outdated and unattractive signal, which is subsequently up-converted to another unattractive signal.
5. Proof of the City's high quality video capability can be seen in TRMS archive files, which are 1920x1080.
 6. City staff continues to work with Time Warner Cable, Verizon and AT&T for a solution to the poor broadcast quality which they provide to local residents.
 - a) **Time Warner refuses to provide a High Definition Signal.** City proposed that they (at the very least) provide a way transmit an SD Digital signal to them, so as to remove the Analog SD signal from our "broadcast equation."
 - b) **Verizon is to open to the idea of providing us with an HD broadcast.** City recently extended Verizon fiber to City Hall to receive an authentic return feed from Verizon. Now working on creating a fiber connection to transmit directly to Verizon. At present Verizon shares a feed provided from Time Warner Cable, but City would prefer to directly send Verizon an HD signal.
 - c) **AT&T is not open to providing an HD signal.** AT&T no longer provides new customers with the AT&T Uverse cable television product. New AT&T customers are being encouraged (by AT&T) toward purchasing DirectTV (Satellite), which does not carry the MDTV-3 Channel. This policy does not benefit our residents or the City.
 - g. Must isolate Audio-Video static issues from the internal and external sources
 1. Insufficient specificity provided in this recommendation.
 - h. DVD does not work on Laptop DVD, it only works on a DVD Player. Recommending a change in the DVD format to a more common format that will work with Laptop, DVD player and Blu-Ray systems. Eliminate white DVD Jacket, make a professional jacket with technical information
 1. Council Meeting DVDs are playable on most laptops, but the DVDs

- are created specifically for DVD and Blu-Ray Players.
2. DVDs are recorded "live to disc" to make them readily available immediately following a Council Meeting. This process also makes the DVDs easy to duplicate. This approach responds to standing requests from residents to receive a DVD copy of every City Council Meeting immediately after the meeting occurs.
 3. City currently offers meeting videos in DVD and Blu-Ray formats (Blu-Ray upon request).
 4. To implement this recommendation for City Council Meetings would require staff to ingest the meetings into editors and create DVD-ROMs. Implementation is impractical as it would require significant staff time for execution on a weekly basis.
- i. Change video rerun timing for City Council study session to avoid scheduling conflicts with City Council Regular session at night
1. Concur, as this is typically done. Regular Council Meetings air at 11 am and 11 pm daily.
 2. Occasionally, meetings are too long to run together in the same day. If a Regular Council Meeting exceeds seven hours in length and a Study Session exceeds five hours in length, it is not possible to air the Study Session Meeting and the Regular Council Meeting together in the same day.

Administrative Recommendations

While the technical review completed by the Consultant was appropriately thorough, staff finds that many of the Administrative recommendations are not as helpful, for several key reasons:

- Generalities reflected in some of the recommendations were made without any interaction with management staff, and exceeded the scope of this technical review "to discover the facts regarding the alleged video tampering & sound issues and validate them with collected data, evidence and other public information."
- The report's sweeping call to "execute reform efforts" is not justified, particularly since the allegations of video tampering were found to be patently without merit.
- While the report accurately reflects the City's ongoing commitment to Transparency, and the importance of these efforts, the specific recommendations reflect a profound lack of experience with local

government processes used to investigate allegations. It is also very concerning that no members of the City's administrative staff who oversee MVTV-3 operations (City Manager, Assistant City Manager, Sustainability and Intergovernmental Programs Manager) were interviewed during the course of the consultant's investigation. It should also be noted several findings completely ignore the potential for costly ramifications of publicizing unfounded allegations of misconduct by public employees.

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Complaint Summary

Introduction

It is true to state that the City Administration plays the pivotal role in the progress of the city and revitalization of developmental processes. They devise and usher various plans and initiatives for the success of the community while overseeing the disbursement of funds, lands, housing and all the resources owned by the city or within the jurisdiction of the city. However, as in any growing organization, great changes and improvements are required in the system and processes in order to ensure development and progress. Active City Administration participation in all affairs of the city is required, and the local taxpayers can be the ones to support the administration to take steps towards the effective delivery of various revitalization programs.

In order to have a successful relationship between the City Administration and residents in the city, it is necessary to beware of the potential for any unethical or illegal practices within the administration to ensure they are not occurring. This is the solitary way to maintain a trustful relationship titivated with harmony, transparency and equality between the community and the administration. It is only possible for the City to thrive and flourish if the Taxpayer and City Administration collaborate together, trust each other and maintain a peaceful relationship with dignity and integrity of their respected positions in the society at large.

Overview of the problem

The City of Moreno Valley is privileged to own and run highly efficient and sophisticated video equipment that broadcasts live events and news from the council chambers or from any other outdoor locations. The systems have the potential to re-run all recorded sessions regularly while also broadcasting on TV channel-3. It also provides the facilitation of the internet that is the necessity of our lives in these times. All equipment is of the best, most intricately built and maintained while their operation is managed by a team of professionals from the Media and Communication (MVTV-3) department. This department is supervised by Julie Reyes, who is the Sustainability and Intergovernmental Programs Manager who is entitled to report to the Assistant City Manager Tom DeSantis. (Equipment List: Appendix 4)

Complaint Highlights

On January 3rd, 2015 Raychele Sterling, a Municipal Attorney along with Vivian Moreno, a respected citizen of the City of Riverside, who is also a well-known blogger, came together to express deep concerns about the unlawful tampering of the videos of City Council meetings and broadcasts which favored a sanitized version of the City Council meetings. Such a practice, according to both the pleaders was termed as corrupt, illegal and unacceptable in the City.

Four well known citizens, Roy, Pete, Luis, and Christopher who are respected for their services to the community also expressed their apprehensions over the video issues, stating how great changes are needed to overcome the problem of alleged video tempering, which prevents the real picture or facts related to the issues, discussed in the City Council Chamber.

Objectives

Moreno Valley City Mayor, Jesse L. Molina, accepted all complaints and trepidations regarding the video issue and also expressed his concerns with the City Manager and other city officials. The Mayor called upon a probe into the matter through an independent investigation team with the objectives to discover the facts regarding the alleged video tempering & sound issues and validate them with collected data, evidence and other public information.

Primary Scope of the Investigation

Primary scope of the investigation is limited to the following areas.

- a. Investigate the allegation of the “Live Video Feed” being Tampered / Altered / Edited during the City Council Regular session on Jan 27th, 2015
- b. Investigate the allegation of the “Recorded Video” of the City Council session of Jan 27th, 2015 being Tampered / Altered / Edited during rerun sessions
- c. Investigate the allegation of the “Sound Quality” being intentionally disrupted during live broadcast
- d. Investigate the allegation of the “Recorded Sound Quality” being intentionally Tampered / Altered / Edited during rerun sessions

Secondary Scope of the Investigation

Secondary scope of the investigation is limited to the following areas.

- a. Investigate the allegation that the “Broadcast quality” is very poor and contains a lot of static
- b. Investigate the allegation that the “Rerun Broadcasts” do not run on schedule
- c. Investigate the allegation that the “DVD Quality” is not up to the mark and does not work with Laptop DVD

Keys to Success

Moreno Valley City Mayor, Jesse L. Molina, and the City Manager individually identified the following factors as “Key Success” indicators for the investigation.

- a. Independent investigation
- b. Transparency & full cooperation

- c. Open access to all areas for the investigator

City Manager, Michelle Dawson, stayed out and appointed Richard Teichert, Chief Financial Officer / City Treasurer, as lead and point person for the investigator to avoid “conflict of interest” and “negative influence” to the investigation. This decision was positive for the investigation team.

Investigation Summary

Over the course of the investigation, we interviewed City officials, including Mayor Jesse L. Molina, City Manager Michelle Dawson, Chief Financial officer Richard Teichert and Media and Communication (MVTV-3) team members. We spent collectively, approximately 105 hours on-site and off-site of Moreno Valley, participated in City Council Regular meetings and Study sessions, reviewed over 40 hours of video as well as electronic materials provided by the City Administration. We analyzed recorded data as well as documents collected by us during the investigation.

As in all of our investigations, we sought to engage the local community, conducted in-person and telephone interviews of individuals who reside in Moreno Valley or who have had interactions with the City Administration.

We thank the City officials who have cooperated with this investigation and provided us with insights into the operation of the Media and Communication (MVTV-3) department. We found generally of the Moreno Valley City employees to be dedicated public servants, striving each day to perform their duties lawfully and with respect to all members of the Moreno Valley community.

We are also grateful to the members of the Moreno Valley community who have met with us to share their experiences. It became clear during our many conversations with the local residents that, they genuinely embrace Moreno Valley’s diversity and want to see a transparent City Government and truly inclusive “Cohesive Community”.

This report is intended to identify, discover, resolve and strengthen those efforts by investigating the tribulations caused by alleged unauthorized video edit, broadcast and distribution practices, so that these harms can be better understood and overcome.

Description of the allegation

Raychele Sterling

Date: Feb 3rd, 2015:

City Council Study session: SIRE recording time 00:10:34 (10 Minutes and 34 seconds): Raychele Sterling, a Municipal Attorney, practicing Law for 18 years started her 3 minutes deliberation at the City Council Study Session. During her deliberation, she made her video manipulation statement below (SIRE video recorded time 00:11:48).

Quote: “Your video tapes for your council meetings are being “Spliced or Manipulation”. This unfortunately was practiced and we observed in the City of Riverside, we also observed the sound being manipulated. It is clear when you review the tape, whoever did this cut job is not experienced in manipulating videos, because it is poorly done and it's very clear that being cut. As I am sure the city Attorney is aware that raises huge issues with the Brown act as well as Public act and subject the city and city council to Liability”. End Quote

Vivian Moreno

Date Feb 3rd, 2015: City Council Study session:

SIRE recording time 00:17:15 (17 minutes 15 seconds). Vivian Moreno, from “California Coalition For Better Government” and a blogger at “Thirty Miles of Corruption” started her 3 minutes deliberation at the City council Study session. During her deliberation, she made the video manipulation statement below (SIRE video recoded time 00:18:15)

Quote, “I am also here for this video Slicing, I'm very concerned with it, I am gona be meeting with Mr. DeSantis and may be City Manager on this, bringing this video we all can look at. I think you have a new council in place, we all need to show the Love. We all need to show the love and figure this out. It is 2015 and we all need to move forward and games need to stop and we need to get the work done and you need to get the work done for Moreno Valley and for the people here, there you have it is a mess. We all have to move forward and that is why I am here today.” End Quote.

Roy Bleckert

Date; March 9th, 2015. Address; 25183 Cottonwood Ave, Moreno Valley, CA:

- a. On a recorded interview session, he made a statement about a portion of video missing on the SIRE recorded session for Jan 27th, 2015 City Council Meeting. He said “Jan 27th, 2015 Daryl Terrell made a statement to establish a city ordinance to make sure, Prologis Eucalyptus Industrial Park or comparable organization hires Moreno Valley citizens before offer

employment opportunities to non-Moreno Valley citizens.” Mayor Jesse L. Molina asked City Attorney Suzanne Bryant to check legal validity of Daryl Terrell’s suggestion. City attorney made a long reply to the Mayor’s question and part of the reply was taken out from the re-run session

- b. He complained about the quality of the DVD. He purchased a copy of Jan 27th, 2015 City Council Regular meeting and could not make it work in his Laptop or in regular DVD
- c. He also complained about schedule errors for re-run sessions

Roy (Pete) Blackert

Date, March 9th, 2015: Address; 25183 Cottonwood Ave, Moreno Valley, CA:

- a. On a recorded interview session, he made a statement about a portion of the video missing from Channel 3 Broadcast on Jan 27th, 2015, He said, “Jan 27th, 2015 Daryl Terrell made a statement to establish a city ordinance to make sure, Prologis Eucalyptus Industrial Park or comparable organization hires Moreno Valley citizens before offer employment opportunities to non-Moreno Valley citizens.” Mayor Jesse L. Molina asked City Attorney Suzanne Bryant to check legal validity of Daryl Terrell’s suggestion. City attorney made a long reply to the Mayor’s question and part of the reply was taken out from the re-run session
- b. He also complained about schedule errors for re-run sessions

Christopher Baca

Date, April 6th, 2015: Recorded Phone Interview session, he complained about the followings

- a. Weak signal on Channel-3, he tried to watch March 31th, 2015 City Council session over the weekend (Apr 4th and 5th). The signal was very poor, he wanted to know why
- b. Incident date: Dec 9th, 2014: Christopher Baca made critical public comments; during rerun on the cable the sound quality was very poor. His Quote, “SIRE videos. Reg meeting Dec 9th, 2014, Public comments at 2:30. Now you can hear me loud and clear. When played on cable channel, unable to make out what I said” End Quote
- c. Incident date: Jan 6th, 2015. During Invocation session: His Quote, “Reg mtg on Jan 6th, 2015 during invocation I was intentionally cut off camera when standing with group thin never happens. It was intentional. End Quote

Luis Palamarez

Date, April 13th, 2015: Time 6:05 PM: Non Recorded Phone Interview session. She complained about the followings.

- a. Her Quote, “TV quality is really bad, lots of static” End Quote
- b. Recorded sessions of City Council Regular Meeting supposed to run for two weeks, twice a day. (11Am and 11PM). She complained, she sees a lot of variation to this rule, it does not run as per schedule
- c. City Council study sessions are supposed to run 7PM. She complained, she sees a lot of variation to this schedule as well

Investigation process and alleged misconduct location

Investigation Process

- a. Conduct information gathering interview with City Administration
- b. Conduct investigative interview with Media and Communication (MVTV-3) team
- c. Conduct information gathering interview with Moreno Valley city residents and non-residents
- d. Investigate video recording & live session process
- e. Investigate video rerun schedule and process
- f. DVD production and distribution process
- g. Investigate all video production servers, logs, equipment, & recording devices
- h. Analyze Jan 27th, 2015 recorded video sessions at our lab
- i. Analyze Jan 27th, 2015 recorded sound at our lab
- j. Identify and analyze video gaps & edited portion
- k. Compare all recorded sessions to identify different frames, compression, resolution & quality

Evidence Collected

- a. Recorded session on DVD (City Council Regular Session, Jan 27th, 2015)
- b. Copy of SIRE Video recording (City Council Regular Session, Jan 27th, 2015)
- c. Copy of Tight Rope server recording (City Council Regular Session, Jan 27th, 2015)
- d. Audio recording (City Council Regular Session, Jan 27th, 2015)
- e. Server Log printout (City Council Regular Session, Jan 27th, 2015)
- f. SIRE Log printout (City Council Regular Session, Jan 27th, 2015)
- g. Copy of system readiness (City Council Regular Session, Jan 27th, 2015)

Location

The alleged video modification took place in Moreno Valley City Hall. Address: 14177 Frederick St, Moreno Valley, County of Riverside, CA 92552.

Case Note and Investigation Journal

Action Number: 1

Action Type: Initial Contact

Interviewee: Moreno Valley City Mayor Jesse L. Molina

Date and Time: Feb 23rd, 2015 at 6:00PM

Description: Conducted initial meeting, discussed alleged “Video Modification” complaint

Action Number: 2

Action Type: Initial Meeting

Interviewee: Moreno Valley City Manager Michelle Dawson

Date and Time: Feb 24th, 2015 at 2:20 PM

Description: Quick Introduction, no discussion about alleged “Video Modification” complaint. She introduced me with Richard Teichert, (CFO) and appointed him as a point person for the investigation

Action Number: 3

Action Type: Fact-finding Interview

Interviewee: Richard Teichert, Chief Financial Officer and City Treasurer

Date and Time: Feb 24th, 2015 at 2:30PM

Description: Conducted initial meeting, discussed alleged “Video Modification” complaint

Action Number: 4

Action Type: Fact-finding Interview

Interviewee: Timothy Carroll, Media and Production Coordinator

Date and Time: Feb 24th, 2015 at 2:45 PM

Description: Conducted initial meeting, discussed alleged “Video Modification” complaint, and also discussed video & broadcast equipment and process

Action Number: 5

Action Type: Review City Council Meeting broadcast session and Introduction to MV equipment

Interviewee: Timothy R, Carrol, Rob Roseen, Bob Lorch

Date and Time: Feb 24th, 2015 at 5:30 PM

Description: Conducted initial meeting, discussed alleged “Video Modification” complaint

Action Number: 6

Action Type: Fact-finding Interview

Interviewee: Rob Roseen, Cable TV Producer

Date and Time: March 3rd, 2015 at 4:06 PM

Description: Conducted initial meeting, discussed alleged “Video Modification” complaint

Action Number: 7

Action Type: Fact-finding Interview

Interviewee: Bob Lorch

Date and Time: March 3rd, 2015 at 4:42 PM

Description: Conducted initial meeting, discussed alleged “Video Modification” complaint

Action Number: 8

Action Type: Fact-finding Interview

Interviewee: Monitor City Council Meeting broadcast session and process

Date and Time: March 3rd, 2015 at 4:42 PM

Description: Conducted initial meeting, discussed alleged “Video Modification” complaint

Action Number: 8

Action Type: Fact-finding Interview

Interviewee: Roy Bleckert, a permanent resident of Moreno Valley and frequent speaker at city council meetings

Date and Time: March 9th, 2015 at 5:45 PM

Description: Conducted initial meeting, discussed alleged “Video Modification” complaint, background and his knowledge about the allegation

Date and Time: March 13th, 2015 at 5:30PM

Description: Watched Tight-rope video recording to identify the trouble spot and discussed video timing, and matters important to the investigation

Date & Time: Apr 13th, 2015 at 5:10PM

Description: I brought a TV and DVD to his location to watch DVD evidence he is holding

Action Number: 9

Action Type: Fact-finding Interview

Interviewee: Pete Bleckert, a long term resident of Moreno Valley and frequent speaker at city council meetings

Date and Time: March 9th, 2015 at 5:45 PM

Description: Conducted initial meeting, discussed alleged “Video Modification” complaint, background, and his knowledge of the allegation

Date and Time: March 13th, 2015 at 5:30PM

Description: Watched Tight-rope video recording to identify the trouble spot and discussed video timing, and matters important to the investigation

Date & Time: Apr 13th, 2015 at 5:10PM

Description: I brought TV and DVD to his location to watch DVD Evidence Roy is holding

Action Number: 10

Action Type: Fact-finding Interview

Interviewee: Vivian Moreno, a long term citizen of Riverside County, blogger and activist

Date and Time: March 13th, 2015 at 3:35 PM

Description: Conducted initial meeting, discussed alleged “Video Modification” complaint, background, and her knowledge about the allegation

Action Number: 11

Action Type: Fact-finding Interview

Interviewee: Christopher Baca, a citizen of Moreno Valley and frequent speaker at city council meetings

Date and Time: April 6th, 2015 at 9:50 AM & April 13th, at 3:53PM

Description: Conducted initial meeting, discussed alleged “Video Modification” complaint, background, and his knowledge about the allegation

Action Number: 12

Action Type: Fact-finding Interview

Interviewee: Luis Palmaris, a citizen of Moreno Valley and frequent speaker at city council meetings

Date and Time: Called April 6th, 2015 at 9:42 AM and April 13th, 2015 at 3:42PM

Description: Left voicemail twice. She did not call me back.

Date and Time: Called April 13th, 2015 at PM

Description: Conducted initial meeting, discussed alleged “Video Modification” complaint, background, and her knowledge about the allegation

Action Number: 13

Action Type: Analyzed Tight Rope Media systems file

Interviewee: N/A

Data and Time: Start March 12th, 2015 – End March 19th, 2015

Description: File review, investigative research and technical examination

Action Number: 14

Action Type: Analyzed SIRE Encoder file

Interviewee: N/A

Data and Time: Start March 20th, 2015 – End March 27th, 2015

Description: File review, investigative research and technical examination

Action Number: 15

Action Type: Analyzed Black Magic Recorder files

Interviewee: N/A

Data and Time: Start March 30th, 2015 – End Apr 3th, 2015

Description: File review, investigative research and technical examination

Action Number: 16

Action Type: Analyzed DVD files

Interviewee: N/A

Data and Time: Start Apr 6th, 2015 – End Apr 14th, 2015

Description: File review, investigative research and technical examination

Action Number: 17

Action Type: Analyzed City Council Audio files

Interviewee: N/A

Data and Time: Start March 16th, 2015 – End March 19th, 2015

Description: File review, investigative research and technical examination

Action Number: 18

Action Type: Report writing

Interviewee: N/A

Data and Time: Start April 6th, 2015 – End April 27th, 2015

Description: Examined all technical and analytical information and assemble Investigation report

Action Number: 19

Action Type: Request for Interview

Interviewee: Raychele Sterling

Data and Time: N/A

Description: Could not connect with Raychele. Left messages with Vivian Moreno. She contacted Raychele but could not secure an interview time due to a death in the family

Action Number: 20

Action Type: Email Clarification

Interviewee: Steve Hargis

Data and Time: March 24th, March 25th, April 13th, 2015

Description: Received clarification email on SIRE system log. See Appendix – A/E

Interview Reports

Fair Interview Methods

Fair Interview Methods

- a. Explained the purpose of the interview
- b. Explained Fida Hossain's role as lead investigator
- c. Explained interview ground rules – ask for clarification, be candid and “I don't know” or “I don't remember” are acceptable answers
- d. Took permission to record interviews

Incident Overview: (Discussed)

- a. Asked interviewee, if anyone asked them to make a false statement in the interview
- b. Requested interviewee to describe the events which took place on Jan 27th, 2015 & Feb 3rd, 2015
- c. Asked their involvement with the event
- d. Request for facts and evidence
- e. Precisely where and when did this incident occur
- f. Asked if they were aware of any other incidents related to video or sound

Interview Conclusion:

- a. Thanked interviewee for honesty and time
- b. Provided my contact information

Interview Audio files

Interview audio files submitted with the report.

- a. Interview with Roy and Pete Blekert (Moreno Valley Resident)
- b. Interview with Vivian Moreno (Riverside Resident)
- c. Interview with Christopher Baca (Moreno Valley Resident)
- d. Interview with Richard Teichert (MV City Employee)
- e. Interview with Timothy R. Carroll (MV City Employee)
- f. Interview with Rob Roseen (MV City Employee)
- g. Interview with Bob Lorch (MV City Employee)

Video Investigation Report: Tight Rope Video File

Tight Rope Media System File: Evidence Investigation Report

Tight Rope Investigation Summary

- a. Watched the entire video, start to finish, to identify missing screen or uneven frame
- b. Conducted technical analysis to identify missing screen or uneven frame
- c. Methodically analyzed statements made by Mr. Daryl Terrell followed by Mayor Jesse Molina and City Attorney Suzanne Bryant.

Daryl Terrell: Date Jan 27th, 2015, Recording start time 06:25:30. He requested to establish a local hiring ordinance or PLA to make sure local folks have a fair opportunity to get jobs within those establishments.

Mayor Jesse Molina: Date Jan 27th, 2015, Recording time 06:30:35. Mayor Molina asked City Attorney Bryant; Quote “Is there a Local hiring agreement with the, that is legal? Can we actually enforce that on a tenant or a developer?” End Quote

Suzanne Bryant: Date Jan 27th, 2015, Recording time 06:30:52. City Attorney Bryant replied; Quote “That is not before the council tonight, but there are options that would be.” End Quote.

Mayor Jesse Molina: Date Jan 27th, 2015, Recording time 06:30:52. Mayor Molina replied; Quote “That would be a question for you right now so we can ask questions about that to the developer” End Quote.

Suzanne Bryant: Date Jan 27th, 2015, Recording time 06:31:04. City Attorney Bryant replied; Quote “There are local hiring preferences that could be studied by the city council and then (2 seconds Pause) adopted by the city council would going to affect but as of tonight the City of Moreno Valley does not have those on the books.” End Quote.

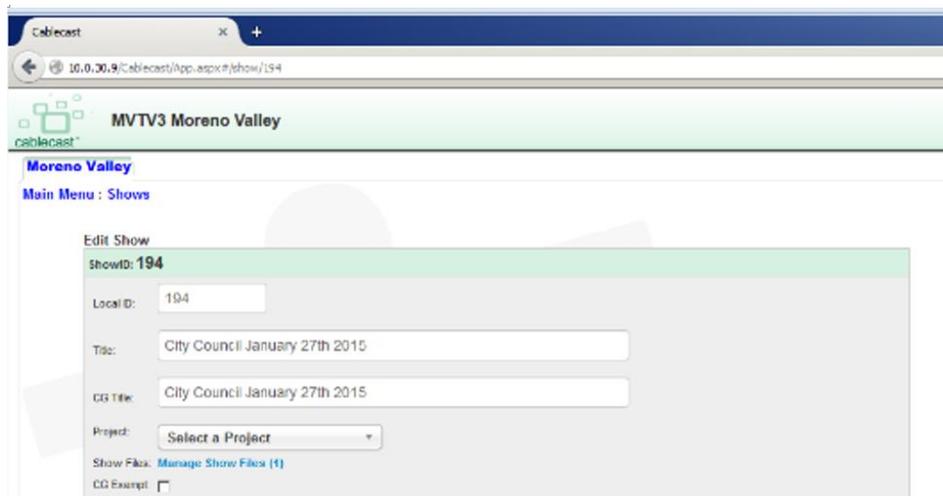
Mayor Jesse Molina: Date Jan 27th, 2015, Recording time 06:31:24. Mayor Molina replied; Quote, “Ok, thanks you.” End Quote

Analyzed Two Second Pause

When City Attorney Suzanne Bryant was answering Mayor Molina’s question, in the video we found a two seconds pause. From TV broadcast it may look like someone tried to edit that portion of the video. In our lab we analyzed screen frame, and observed facial expression changed with eye movement. The same two second pause exists in other recorded videos and sound files. **Our lab test result proved there was no alteration done to the video.**

Tight Rope server log analysis

Tight Rope server log shows, Jan 27th, 2015 City Council Meeting was named as “Show ID 194”. This number is the show sequence ID and archived in the system. There is no other Show ID found for the Jan 27th, 2015 City Council meeting. It is authentic and no other number was created. See Appendix 2A for detail screen.



Tight Rope server log shows, Show-ID number 194 was created on Jan 27th, 2015 at 5:24PM. See Appendix 2B for detail screen.



Tight Rope server log shows, Show ID number 194 was scheduled to run on Jan 28th, 2015. No other log found with another Show ID to run at the same time / scheduled. See Appendix 2C for detail screen.



<input type="checkbox"/>	195	→ Study Session February 3rd 2015	03:21:00	Meetings MVTV3	2/4/2015	32
<input type="checkbox"/>	194	→ City Council January 27th 2015	08:00:00	Meetings MVTV3	1/28/2015	12
<input type="checkbox"/>	193	→ Planning Commission January 8th 2015	03:26:13	Meetings MVTV3	1/9/2015	24
<input type="checkbox"/>	192	→ City Council January 6th 2015 Swearing In	00:22:03	Meetings MVTV3	1/8/2015	39

Video Investigation Report: SIRE Video

SIRE Video File: Evidence Investigation Report

SIRE Video Investigation Summary

- Watched the entire video, start to finish, to identify missing screen or uneven frame
- Conducted technical analysis to identify missing screen or uneven frame
- Methodically analyzed statements made by Mr. Daryl Terrell followed by Mayor Jesse L. Molina and City Attorney Suzanne Bryant

Daryl Terrell: Date Jan 27th, 2015, Recording time 06:18:56. He requested to establish a local hiring ordinance or PLA to make sure local folks have a fair opportunity to get jobs within those establishments

Mayor Jesse Molina: Date Jan 27th, 2015, Recording time 06:23:56. Mayor Molina asked City Attorney Bryant; Quote “Is there a Local hiring agreement with the, that is legal? Can we actually enforce that on a tenant or a developer?” End Quote.

Suzanne Bryant: Date Jan 27th, 2015, Recording time 06:24:09. City Attorney Bryant replied; Quote “That is not before the council tonight, but there are options that would be” End Quote.

Mayor Jesse Molina: Date Jan 27th, 2015, Recording time 06:23:56. Mayor Molina replied; Quote “That would be a question for you right now so we can ask questions about that to the developer” End Quote.

Suzanne Bryant: Date Jan 27th, 2015, Recording time 06:24:09. City Attorney Bryant replied; Quote “There are local hiring preferences that could be studied by the city council and then (2 seconds Bleep) adopted by the city council would going to affect but as of tonight the City of Moreno Valley does not have those on the books.” End Quote.

Mayor Jesse Molina: Date Jan 27th, 2015, Recording time 06:24:40. Mayor Molina replied' Quote "Ok, thanks you." End quote.

Analyzed Two Second Pause

When City Attorney Suzanne Bryant was answering Mayor Molina's question, in the video we found a two seconds pause. From TV broadcast it may look like someone tried to edit that portion of the video. In our lab we analyzed screen frame, and observed facial expression changed with eye movement. The same two second pause exists in other recorded videos and sound files. **Our lab test result proved there was no alteration done to the video.**

SIRE Encoding server log analysis

Encoding server's FTP log showing that the video from the Jan 27th, 2015 video was automatically uploaded to the FTP site Jan 28th, 2015 at 1:36am. Please See Appendix - 1A for detail.

```
-----  
1/28/2015 1:36:30 AM INFO Parameter 0: CITY COUNCIL JOINT MEETING  
1/28/2015 1:36:30 AM INFO Parameter 1: 1125  
1/28/2015 1:36:30 AM INFO The combine is not in progress, continuing..  
1/28/2015 1:36:30 AM INFO Temp File did not exists... Created!  
1/28/2015 1:36:30 AM INFO 02 - Skipped Copy, file existed.  
1/28/2015 1:36:30 AM INFO 02 - startFTP was called...  
1/28/2015 1:36:30 AM INFO 02 - startFTP stopped successfully...  
1/28/2015 2:26:59 AM INFO 03 - startFTP was called...  
1/28/2015 2:26:59 AM INFO 03 - startFTP stopped successfully...  
1/28/2015 2:27:02 AM INFO Kicked Off Optimization.
```

Encoding server's log showing that the video from the Jan 27th, 2015 City Council meeting was trimmed on Jan 28th, 2015 at 11:42 am. Please See Appendix – 1B for detail.

```
1/28/2015 10:28:19 AM EventType: CITY COUNCIL JOINT MEETING  
1/28/2015 10:28:19 AM ID: 1125  
1/28/2015 10:28:19 AM Seconds off the front: 2200  
1/28/2015 10:28:19 AM Seconds off the end: 0  
1/28/2015 10:28:19 AM Offset: 2  
1/28/2015 10:28:19 AM Registering Trim Objects...  
1/28/2015 10:28:59 AM Audio 2 Set.  
1/28/2015 10:28:59 AM Trim Started...  
1/28/2015 11:42:34 AM Trim Finished!  
1/28/2015 11:42:34 AM Media Trim Process Complete.
```

The video was republished to the FTP Site on Jan 28th, 2015 1:29PM. Also, log showing that the video was made public on the FTP server on Jan 28th, 2015 at 12:50pm. Please See Appendix – 1C for detail.

```

1/28/2015 12:50:00 PM  INFO  Checking Command Line Parameters
1/28/2015 12:50:00 PM  INFO  Parameter 0: CITY COUNCIL JOINT MEETING
1/28/2015 12:50:00 PM  INFO  Parameter 1: 1125
1/28/2015 12:50:00 PM  INFO  The combine is not in progress, continuing.
1/28/2015 12:50:00 PM  INFO  Temp File did not exists... Created!
1/28/2015 12:50:00 PM  INFO  02 - Skipped Copy, file existed.
1/28/2015 12:50:00 PM  INFO  02 - startFTP was called...
1/28/2015 12:50:00 PM  INFO  02 - startFTP stopped successfully...
1/28/2015 1:29:53 PM  INFO  03 - startFTP was called...
1/28/2015 1:29:53 PM  INFO  03 - startFTP stopped successfully...
1/28/2015 1:29:53 PM  INFO  Kicked Off Optimization.
  
```

The screenshot from SIRE Agenda Management showing that the Agenda for the Jan 27th, 2015 city council meeting was “published” on Jan 28th, 2015 12:51:24 pm. Please See Appendix – AC for detail.

Publishing				
Compile Type	Select	Status	Date	Share
Agenda	<input type="checkbox"/>	✔	1/28/2015 12:51:24 PM	
Agenda Materials	<input type="checkbox"/>	✔	1/28/2015 12:51:24 PM	
Action Summary	<input type="checkbox"/>			
Minutes	<input type="checkbox"/>	✔	2/12/2015 9:26:53 AM	
Minutes Materials	<input type="checkbox"/>	✔	2/12/2015 9:26:53 AM	

SIRE automatically republished agenda when video publish is selected.

Video Investigation Report: Black Magic Recorder File

Black Magic Recorder Video File: Evidence Investigation Report

Black Magic Video Investigation Summary

- Watched the entire video, start to finish, to identify missing screen or uneven frame
- Conducted technical analysis to identify missing screen or uneven frame
- Methodically analyzed statements made by Mr. Daryl Terrell followed by Mayor Jesse Molina and City Attorney Suzanne Bryant

Daryl Terrell: Date Jan 27th, 2015, Recording time: Section-3 02:06:29. He requested to establish a local hiring ordinance or PLA to make sure local folks have a fair opportunity to get jobs within those establishments

Mayor Jesse Molina: Date Jan 27th, 2015, Recording time: Section-4 00:03:02. Mayor Molina asked City Attorney Bryant; Quote “Is there a Local hiring agreement with the, that is legal? Can we actually enforce that on a tenant or a developer?” End Quote.

Suzanne Bryant: Date Jan 27th, 2015, Recording time: Section-4 00:00:17. City Attorney Bryant replied; Quote “That is not before the council tonight, but there are options that would be.” End Quote.

Mayor Jesse Molina: Date Jan 27th, 2015, Recording time: Section-4 00:00:27. Mayor Molina replied; Quote “That would be a question for you right now so we can ask questions about that to the developer.” End Quote.

Suzanne Bryant: Date Jan 27th, 2015, Recording time: Section-4 00:00:32. City Attorney Bryant replied; Quote “There are local hiring preferences that could be studied by the city council and then (2 seconds Bleep) adopted by the city council would going to affect but as of tonight the City of Moreno Valley does not have those on the books.” End Quote.

Mayor Jesse Molina: Date Jan 27th, 2015, Recording time: Section-4 00:00:52. Mayor Molina Replied; Quote, “Ok, thanks you.” End Quote.

Analyzed Two Seconds Pause

When City Attorney Suzanne Bryant was answering Mayor Molina’s question, in the video we found a two seconds pause. From TV broadcast it may look like someone tried to edit that portion of the video. In our lab we analyzed screen frame, and observed facial expression changed with eye movement. The same two second pause exists in other recorded videos and sound files. **Our lab test result proved there was no alteration done to the video.**

Black Magic server log analysis: Not collected

Video Investigation Report: Recorded DVD

DVD Video File: Evidence Investigation Report

DVD Video Investigation Summary

- a. The video did not work on Laptop DVD (it should work)
- b. Watched entire video in our Lab DVD, start to finish, to identify missing screen or uneven frame
- c. Conducted technical analysis to identify missing screen or uneven frame
- d. Methodically analyzed statements made by Mr. Daryl Terrell followed by Mayor Jesse Molina and City Attorney Suzanne Bryant

Daryl Terrell: Date Jan 27th, 2015, Recording time DVD disk 2, 01:52:52. He requested to establish a local hiring ordinance or PLA to make sure local folks have a fair opportunity to get jobs within those establishments.

Mayor Jesse Molina: Date Jan 27th, 2015, Recording time DVD disk 2, 01:58:00. Mayor Molina asked City Attorney Bryant; Quote “Is there a Local hiring agreement with the, that is legal? Can we actually enforce that on a tenant or a developer?” End Quote.

Suzanne Bryant: Date Jan 27th, 2015, Recording time DVD disk 2, 1:58:14. City Attorney Bryant replied; Quote “That is not before the council tonight, but there are options that would be.” End Quote.

Mayor Jesse Molina: Date Jan 27th, 2015, Recording time DVD disk 2, 01:58:21. Mayor Molina replied; Quote “That would be a question for you right now so we can ask questions about that to the developer.” End Quote.

Suzanne Bryant: Date Jan 27th, 2015. Recording time DVD disk 2, 01:58:27: City Attorney Bryant replied, Quote “ There are local hiring preferences that could be studied by the city council and then (2 seconds Pause) adopted by the city council would going to affect but as of tonight the City of Moreno Valley does not have those on the books.” End Quote.

Mayor Jesse Molina: Date Jan 27th, 2015. Recording time DVD disk 2, 01:58:48 Mayor Replied; Quote “Ok, thanks you.” End Quote.

Analyzed Two Seconds Pause

When City Attorney Suzanne Bryant was answering Mayor Molina’s question, in the video we found a two seconds pause. From TV broadcast it may look like someone tried to edit that portion of the video. In our lab we analyzed screen frame, and observed facial expression changed with eye movement. The same two second pause exists in other recorded videos and sound files. **Our lab test result proved there was no alteration done to the video.**

DVD log analysis: DVD system does not have any log.

Sound Investigation Report:

Sound File: Evidence Investigation Report

Sound File Investigation Summary

- a. Listened to the audio file in our Lab, start to finish, to identify missing sound
- b. Conducted technical analysis to identify missing sound
- c. Methodically analyzed statements made by Mr. Daryl Terrell followed by Mayor Jesse Molina and City Attorney Suzanne Bryant

Daryl Terrell: Date Jan 27th, 2015, Recording time 06:16:35. He requested to establish a local hiring ordinance or PLA to make sure local folks have a fair opportunity to get jobs within those establishments.

Mayor Jesse Molina: Date Jan 27th, 2015, Recording time 06:16:35. Mayor Molina asked City Attorney Bryant; Quote “Is there a Local hiring agreement with the, that is legal? Can we actually enforce that on a tenant or a developer?” End Quote.

Suzanne Bryant: Date Jan 27th, 2015, Recording time 06:16:50. City Attorney Bryant replied; Quote “That is not before the council tonight, but there are options that would be.” End Quote.

Mayor Jesse Molina: Date Jan 27th, 2015, Recording time 06:17:56. Mayor Molina replied; Quote “That would be a question for you right now so we can ask questions about that to the developer.” End Quote.

Suzanne Bryant: Date Jan 27th, 2015, Recording time 06:17:04. City Attorney Bryant replied; Quote, “There are local hiring preferences that could be studied by the city council and then (2 seconds Bleep) adopted by the city council would going to affect but as of tonight the City of Moreno Valley does not have those on the books.” End Quote.

Mayor Jesse Molina: Date Jan 27th, 2015, Recording time 06:17:24. Mayor Molina Replied; Quote “Ok, thanks you.” End Quote.

Analyzed Two Seconds Pause

When City Attorney Susan Bryant was answering Mayor Jesse Molina’s question, we heard a two second pause. It is consistent with the video sound.

Sound log analysis: Sound system does not have any log.

Investigation - Findings

Primary Scope of the Investigation

- a. File Compression: Each of the video evidence collected offered different compression, resolution and format. This test reflected a clear signal of distinct file source identity
- b. File Size: Each audio and video evidence collected offered different file size. This test established second confirmation of distinct file source identity
- c. Time Code: Each audio and video collected evidence offered different time-code. This test established third confirmation of distinct file source identity
- d. Conclusion: Our investigation proved; all collected evidences were recorded from its respected sources and that is positive for the investigation

- e. Jan 27th, 2015 all audio and video equipment were in working condition. See Appendix 3/A & 3/B

Investigate the allegation of the “Live Video Feed” being Tampered / Altered / Edited during the City Council Regular session on Jan 27th, 2015

Technically, it is a very difficult task to Tamper / Alter / Edit live feed.

- a. From this investigation, there was no evidence found to support this allegation
- b. From this investigation, there was no motive found to support this allegation

Investigate the allegation of the “Recorded Video” of the City Council session of Jan 27th, 2015 being Tampered / Altered / Edited during rerun sessions

Technically, it is possible to Tamper / Alter / Edit recorded video sessions.

- a. From this investigation, no material evidence was found to support this allegation
- b. From this investigation, no technical evidence was found to support this allegation
- c. From this investigation, no motive was found to support this allegation

Investigate the allegation of the “Sound Quality” being intentionally disrupted during live broadcast

- a. From this investigation, we found it is regular practice to change sound volume to control individual sound pitch, as part of the broadcast job to maintain sound quality, but it is possible to make an error or sabotage sound quality by the technician in charge
- b. From this investigation, no material evidence was found to support this allegation
- c. From this investigation, no motive was found to support this allegation

Investigate the allegation of the “Recorded Sound Quality” being intentionally Tampered / Altered / Edited during rerun sessions

- a. From the audio / video copy we collected, material evidence was found to support this allegation, however, it does not prove beyond a reasonable doubt that it was done purposely
- b. From this investigation, technical evidence was found with imbalanced sound quality but does not prove beyond the reasonable doubt that it was done purposely
- c. From this investigation, no motive was found to support this allegation

Secondary scope of the investigation

- a. **Investigate the allegation that the “Broadcast quality” is very poor and contains a lot of static:** Four witnesses confirmed about poor quality and static on the recorded sessions
- b. **Investigate the allegation that the “Rerun Broadcasts” do not run on schedule:** Four witnesses confirmed broadcast does not run on schedule, further administrative research is needed to determine this issue
- c. **Investigate the allegation that the “DVD Quality” is not up to the mark and does not work with Laptop DVD:** Found material evidence of DVD Quality issue, we also found in our lab, it does not work with Laptop DVD

Recommendation

Technical Recommendation

- a. SIRE should have video upload & edit date and time as it will provide transparency to the community (please see Appendix-5 for detail)
- b. Need to tighten security, reduce the number of access to “Tight Rope Media system server”
- c. Maintain access control log for “Tight Rope Media system server”. Generate auto audit report and auto submits to “Audit and Compliance” team
- d. Enhance system log and auto submit to “Audit and Compliance” team for permanent archive
- e. Implement real-time remote archive for legal purpose. Media and Communication department will not have access to that recorded video
- f. Need to improve broadcast quality by re-calibrating entire Audio-Video systems and if needed, engage external experts to expedite the process
- g. Must isolate Audio-Video static issues from the internal and external sources
- h. DVD does not work on Laptop DVD, it only works on a DVD Player. Recommending a change in the DVD format to a more common format that will work with Laptop, DVD player and Blu-Ray systems. Eliminate white DVD Jacket, make a professional jacket with technical information
- i. Change video rerun timing for City Council study session to avoid scheduling conflicts with City Council Regular session at night

Administrative Recommendation

- a. Even though we have not found any technical evidence with the audio-video alteration, our study suggests community member we interviewed are not content with the Audio-Video production, distribution and broadcast quality. We strongly feel the Media & Communication department will gain instant community trust and credibility if organizational hierarchy is restructured
- b. We found the Media and Communication technical team members are highly ethical individuals. Recommending additional audit, compliance and leadership training that will prepare them to serve the community better
- c. Three individuals are not enough to cover all tasks at system control. Recommending addition personnel to support during live City Council sessions
- d. Audio / Video production training is needed; it will enhance the quality of the video production and broadcast
- e. Implement through broadcast checklist and demand accountability on a daily basis
- f. Create, adopt, and make public written procedures for all complaints. This will help the city to document, monitor and resolve issues and create accountability
- g. Initiate a public education campaign to ensure individuals can have an accurate and complete understanding of how to make written complaint, their privacy is protected and no retaliation assurance from the city administration
- h. Implement policies and training to improve interactions with difficult and vulnerable people

Transparency

City of Moreno Valley declared the “Government Transparency Project”. It is the recognition of understanding that “transparency” is the key component of good governance and community trust. Providing broad information to the public also facilitates constructive community engagement.

Implementing the followings will boost the Government Transparency Project closer to reality.

- a. Provide regular public reports on allegations of misconduct, including the nature of the complaint and it’s resolution
- b. Provide regular and specific public reports on community engagement activities, including particular problems, achievements, and describing the steps taken to address concerns
- c. Make available online, and regularly update a complete set of complaint resolution policies

Conclusion

This is the conclusion of our investigation. Our intensive investigation explored all possibilities and cleared the City of Moreno Valley “Media and Communication Department” from any wrong doing for Jan 27th, 2015 video alteration allegations. Within the scope of the investigation, we did not find any engagement of unlawful activities by the Media and Communication team members. We found traces of audio, video and DVD quality issues and recommended appropriate actions to overcome those shortcomings.

In our opinion, the significant problem identified in the City of Moreno Valley is the mistrust between the community members we interviewed and the City Administration. A city is powerful when the Community, Elected Officials and City Government work together to maintain harmony and equality.

Our investigation indicates that Moreno Valley, as a City, has the capacity to reform it’s approach to improve the community & living experience. A municipality like Moreno Valley offers greater potential to build partnerships and have frequent positive interactions with the residents, repairing and maintaining City Government-Community relationships.

The Elected Officials and City Leadership team holds the key to working together to build trust and execute reform efforts. It will be well worth to engage considerable time and dedication to make Moreno Valley more transparent, united, improve the quality of life and create jobs locally.

Investigation Report Prepared by

Fida Hossain
Lead Investigator
E2Logicx Corporation

Appendix

Appendix - 1/A

1/28/2015 1:36:30 AM	INFO	Parameter 0: CITY COUNCIL JOINT MEETING	
1/28/2015 1:36:30 AM	INFO	Parameter 1: 1125	
1/28/2015 1:36:30 AM	INFO	The combine is not in progress, continuing..	After video recording completed, SRE
1/28/2015 1:36:30 AM	INFO	Temp File did not exists... Created!	automatically
1/28/2015 1:36:30 AM	INFO	02 - Skipped Copy, file existed.	uploaded video to FTP
1/28/2015 1:36:30 AM	INFO	02 - startFTP was called...	site in the early
1/28/2015 1:36:30 AM	INFO	02 - startFTP stopped successfully...	morning of 1/28/15.
1/28/2015 2:26:59 AM	INFO	03 - startFTP was called...	
1/28/2015 2:26:59 AM	INFO	03 - startFTP stopped successfully...	
1/28/2015 2:27:02 AM	INFO	Kicked Off Optimization.	

Appendix- 1/ B

1/28/2015 10:28:19 AM	EventType: CITY COUNCIL JOINT MEETING	
1/28/2015 10:28:19 AM	ID: 1125	
1/28/2015 10:28:19 AM	Seconds off the front: 2200	
1/28/2015 10:28:19 AM	Seconds off the end: 0	
1/28/2015 10:28:19 AM	Offset: 2	
1/28/2015 10:28:19 AM	Registering Trim Objects...	
1/28/2015 10:28:59 AM	Audio 2 Set.	
1/28/2015 10:28:59 AM	Trim Started...	
1/28/2015 11:42:34 AM	Trim Finished!	
1/28/2015 11:42:34 AM	Media Trim Process Complete.	

Video was then trimmed by staff on 01/28/15 and completed at 11:42 a.m.

Appendix- 1/ C

1/28/2015 12:50:00 PM	INFO	Checking Command Line Parameters	
1/28/2015 12:50:00 PM	INFO	Parameter 0: CITY COUNCIL JOINT MEETING	
1/28/2015 12:50:00 PM	INFO	Parameter 1: 1125	
1/28/2015 12:50:00 PM	INFO	The combine is not in progress, continuing..	Video is republished to the FTP site by staff on 1/28/15 at 12/50 p.m.
1/28/2015 12:50:00 PM	INFO	Temp File did not exists... Created!	After upload completes, conversion of wmv file to mp4 file occurs at 1:29 p.m.
1/28/2015 12:50:00 PM	INFO	02 - Skipped Copy, file existed.	
1/28/2015 12:50:00 PM	INFO	02 - startFTP was called...	
1/28/2015 12:50:00 PM	INFO	02 - startFTP stopped successfully...	
1/28/2015 1:29:53 PM	INFO	03 - startFTP was called...	
1/28/2015 1:29:53 PM	INFO	03 - startFTP stopped successfully...	
1/28/2015 1:29:53 PM	INFO	Kicked Off Optimization.	

Appendix – 1/ D

Compile Type	Select	Status	Date	Share
Agenda	<input type="checkbox"/>	✓	1/28/2015 12:51:24 PM	
Agenda Materials	<input type="checkbox"/>	✓	1/28/2015 12:51:24 PM	
Action Summary	<input type="checkbox"/>			
Minutes	<input type="checkbox"/>	✓	2/12/2015 9:26:53 AM	
Minutes Materials	<input type="checkbox"/>	✓	2/12/2015 9:26:53 AM	

SIRE automatically republished agenda when video publish is selected.

Appendix - 1/ E

Steve Hargis <steveh@moval.org>
to fida.hossain, Richard ▾

Apr 13 (1 day ago) ☆



Fida:

“Trimming” means removing audio/video from the front of the file between when the recording was started and a few seconds prior to the meeting actually starting, plus possibly removing audio/video from the end of the file leaving only a couple of seconds between the actual end of the meeting and the end of the recording.

The system log confirms that the Jan 27, 2015 video was uploaded to SIRE twice on Jan 28, 2015, once ending at 2:26:59 AM and once ending at 1:29:53 PM, and was not uploaded at any time after these times.

From: Fida Hossain [mailto:fida.hossain@e2logicx.com]

Sent: Monday, April 13, 2015 9:08 AM

To: Richard Teichert; Steve Hargis

Subject: Re: FW: Fida Hossein request related to hsi review of video from 1/27/2015



Appendix - 2/A

The screenshot shows a web browser window with the address bar displaying "10.0.30.9/Cablecast/App.aspx#/show/194". The page header includes the "cablecast" logo and "MVTV3 Moreno Valley". Below the header, there is a navigation menu with "Moreno Valley" and "Main Menu : Shows".

The main content area is titled "Edit Show" and features a form for ShowID: 194. The form includes the following fields:

- Local ID: 194
- Title: City Council January 27th 2015
- CG Title: City Council January 27th 2015
- Project: Select a Project (dropdown menu)
- Show Files: [Manage Show Files \(1\)](#)
- CG Exempt:

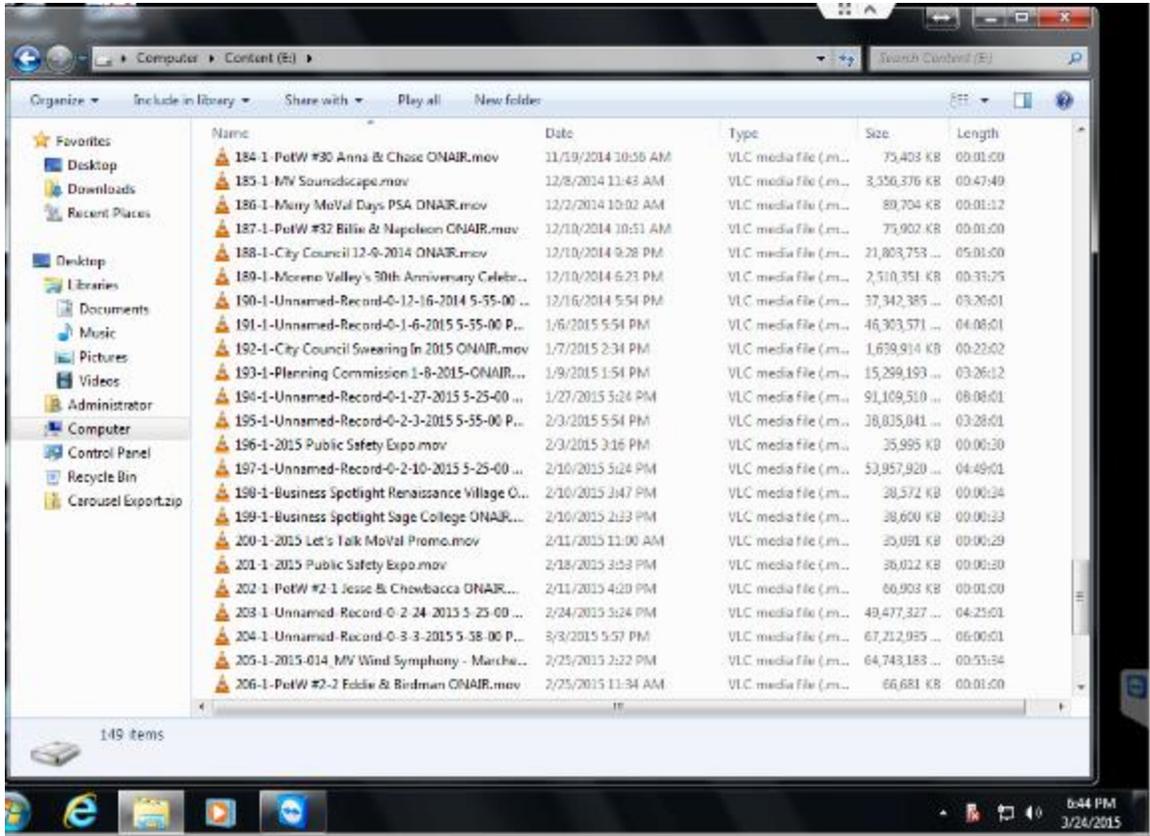
Below the form, the "Total Run Time" is 03:00:00. A section for "Reel 1" displays a video thumbnail with the text "MORNO VALLEY CITY COUNCIL January 27, 2015" and a circular logo. To the right of the thumbnail, the text "File is valid" is shown. The "Length" is 08:00:00 and the "Cue" is 00:06:00. The "Media" dropdown is set to "Show ID 194 - Reel 1" and the "Format" dropdown is set to "Video Server". There are links for "Link media" and "View Reel's Files".

At the bottom of the "Reel 1" section, there are "New | Delete" buttons.

The "Bibliographic info:" section contains the following fields:

- Event Date: 01/26/2015
- Category: Meetings (dropdown menu)
- Producer: MVTV3 (dropdown menu)
- Comments: (text area)

Appendix - 2/B



Appendix - 2/C

ID	Title	Duration	Category	Host	Date	Views
206	→Pet of the Week Season 2 Episode #2 Eddie & Birdman	00:01:01	PSAs	MVTV3 Intern	3/4/2015	43
205	→Moreno Valley Wind Symphony - Marches Movies & Musicals	00:55:35	Music	Rob Roseen	3/4/2015	42
204	→Study Session March 3rd 2015	03:15:00	Meetings	MVTV3	3/4/2015	6
203	→City Council February 24th 2015	04:15:00	Meetings	MVTV3	2/25/2015	26
202	→Pet of the Week Season 2 Episode #1 Jesse & Chewbaocoo	00:01:01	PSAs	MVTV3 Intern	2/20/2015	59
201	→2015 Public Safety Expo	00:00:31	PSAs	Rob Roseen	2/20/2015	84
200	→2015 Let's Talk MoVal Promo	00:00:28	PSAs	Rob Roseen	2/20/2015	84
199	→Business Spotlight Sage College	00:00:34	PSAs	Bob Lorch	2/11/2015	81
198	→Business Spotlight Renaissance Village	00:00:35	PSAs	Bob Lorch	2/11/2015	81
197	→City Council February 10th 2015	04:41:00	Meetings	MVTV3	2/11/2015	27
195	→Study Session February 3rd 2015	03:21:00	Meetings	MVTV3	2/4/2015	32
194	→City Council January 27th 2015	08:00:00	Meetings	MVTV3	1/28/2015	12
193	→Planning Commission January 8th 2015	03:26:13	Meetings	MVTV3	1/9/2015	24
192	→City Council January 6th 2015 Swearing In	00:22:03	Meetings	MVTV3	1/8/2015	39
191	→City Council January 6th 2015	03:00:00	Meetings	MVTV3	1/7/2015	41
190	→Study Session December 16th 2014	03:06:00	Meetings	MVTV3	12/17/2014	20
189	→Moreno Valley's 30th Anniversary Celebration	00:33:26	Meetings	MVTV3	12/11/2014	158
188	→City Council December 9th 2014	05:01:01	Meetings	MVTV3	12/11/2014	52
187	→Pet of the Week #32 Billie & Napolcon	00:01:01	PSAs	MVTV3 Intern	12/10/2014	60
186	→Merry Moval Days Holiday PSA	00:01:13	PSAs	Bob Lorch	12/10/2014	23
185	→Moreno Valley Wind Symphony Holiday Soundscapes	00:47:50	Music	Tim Carroll	12/9/2014	53
184	→Pet of the Week #30 Anna & Chase	00:01:01	PSAs	MVTV3 Intern	12/9/2014	60

City Council Meeting Coverage Checklist

****To be completed and Signed by Director****

Priority	Check	Tasks - CONTROL ROOM
1.	<input checked="" type="checkbox"/>	Ensure all control room equipment is powered on ^{FIXED} NOT ON FOR HENSERT
2.	<input checked="" type="checkbox"/>	Verify Essential Router and Patch Bay Connections
3.	<input checked="" type="checkbox"/>	Update CG's on XPression
4.	<input checked="" type="checkbox"/>	Capture Full Screen Slate into Media Store 2 (M2) then Assign to KEY 2 (Ross)
5.	<input checked="" type="checkbox"/>	Obtain CG Approval ^{TC}
6.	<input checked="" type="checkbox"/>	Insert Blank DVD's into Pioneer LX1 DVD Recorder & Perform Test Recording (Sync) ^{ADDED R1 TO}
7.	<input checked="" type="checkbox"/>	Insert and Format MP3 Card on Marantz Recorder & Perform Test Recording (Sync)
8.	<input checked="" type="checkbox"/>	Insert Solid State Drives into Blackmagic Recorder & Perform Test Recording (Sync)
9.	<input checked="" type="checkbox"/>	Insert Blank Blu-Ray into JVC Recorder (BD-R1) & Perform Test Recording (Sync)
10.	<input checked="" type="checkbox"/>	Schedule Tightrope Media Server Recording/ Disable Programming During Meeting
11.	<input checked="" type="checkbox"/>	SIRE - Reload Video Services on Journey Server
12.	<input checked="" type="checkbox"/>	Verify SIRE Image Server
13.	<input checked="" type="checkbox"/>	Test and Charge Clear-Com Tempest Headsets
14.	<input checked="" type="checkbox"/>	Power Up and Test Gentner Assisted Hearing Devices
15.	<input checked="" type="checkbox"/>	Verify Audio Levels on Dorrrough Meters
16.	<input checked="" type="checkbox"/>	Load and Test PowerPoint Presentations onto Mac 1
17.	<input checked="" type="checkbox"/>	Load and Test Video Presentations onto BlackStorm Server
18.	<input checked="" type="checkbox"/>	Test and Configure Wireless Microphones (Replace Batteries)
19.	<input checked="" type="checkbox"/>	Turn On and Configure Crestron System (Verify Podium Feed - Vote System)
20.	<input checked="" type="checkbox"/>	Turn On NUC Computers
21.	<input checked="" type="checkbox"/>	Verify Program Feed and Vote System Feed on Dias Monitors
22.	<input checked="" type="checkbox"/>	Check and Test Lobby Television Speakers & Audio Level
22.	<input checked="" type="checkbox"/>	Turn On Podium Microphone ^{REMOVE ITEM (also repairs)}
23.	<input checked="" type="checkbox"/>	Set Council Chamber Lighting
24.	<input checked="" type="checkbox"/>	Test and Configure Council Chamber Audio
25.	<input checked="" type="checkbox"/>	Test and Configure Control Room Audio
26.	<input checked="" type="checkbox"/>	Live On Air Test with Color Bars & Tone (Including SIRE) Check Against 4 & 5
27.	<input checked="" type="checkbox"/>	SIRE Live Air Test for Synchronization
28.	<input checked="" type="checkbox"/>	Color Balance All Cameras (Black, White, Color) ^{NEED TO START TC}
29.	<input checked="" type="checkbox"/>	Master Audio Out to building should be switched from Music feed to Council Chamber
30.	<input checked="" type="checkbox"/>	Set Up Still Camera with Memory Card ^{LL}
31.	<input type="checkbox"/>	
32.	<input type="checkbox"/>	

Date: 1-27-14 Initials: B.L.

Revised 10/22/13

Appendix - 3/ B

City Council Meeting Coverage Checklist

****To be completed and Signed by Director****

<input checked="" type="checkbox"/>	30 Minutes Prior: Begin SIRE Meeting Recording
<input checked="" type="checkbox"/>	At 5 Minutes to Live: Begin Recording on All Decks
<input checked="" type="checkbox"/>	At Live On-Air: Check Audio Levels Against Channels 4 & 5. Adjust Master
<input checked="" type="checkbox"/>	At Meeting Break: Pause Record Decks – Remember to Resume Recording
<input checked="" type="checkbox"/>	At Meeting Conclusion: Stop All Record Decks (LX-1, JVC, TRM, Marantz)
<input type="checkbox"/>	Finalize LX1 DVD of meeting.
<input checked="" type="checkbox"/>	Schedule Playback for Tight Rope Media Server
<input type="checkbox"/>	Upload MP3 File to Seattle Library
<input checked="" type="checkbox"/>	Distribute Council Meeting Content (DVD's, Digital File, etc)
<input type="checkbox"/>	Send Email Report to Media & Production Supervisor <i>Verha</i>
<input checked="" type="checkbox"/>	Upload, Edit and Distribute Special Presentation Photographs

NOTES:

- 1) Can we write balance every time?
- 2) _____
- 3) _____
- 4) _____
- 5) _____
- 6) _____
- 7) _____
- 8) _____
- 9) _____
- 10) _____

Date:

Initials:

Revised 10/22/13

Appendix - 4

MVTV-3 LIVE COVERAGE RECORDING EQUIPMENT (IN USE)							
MAKE	MODEL	DESCRIPTION	SIGNAL	INPUT	OUTPUT	MEDIA FORMAT	TIME CODE (Point of Interest)
Panasonic	PRV-LX1	Standard Definition DVD-Recorder	A&D	SD-Component	SD-Component	DVD-R (writes directly to blank disc)	DISC 2 OF 2 00:01:57:00 TO 01:58:54:00
Black Magic Design	HYPERDECK SSD4K	HDD Recorder+	Digital	HD-SDI and XLR Audio	SDI & HD-SDI&HDMI	Solid State Hard Drive .mov file(s) (Auto creates multiple clips based on size)	HARD DRIVE "Capture 0004.mov" 00:03:58:00 TO 00:04:56:00
Tight Rope Media Systems	SX2 HD	Cablecast Record & Play-out Server	Digital	HD-SDI	HD-SDI down converted to SD	MPEG Movie File	194-1Unamed-Record-0-1-27-2015-5-25-00PM.mpg 06:30:28:00 TO 06:31:30:00
SIRE/HP	Proliant DL380p Gen8	Streaming Video Encoder/Software	Digital	SDI	Network/Server Based	Online Streaming and .wmv Video/Audio File	SIRE LINK 06:24:00:00 TO 06:25:00:00
Marrantz	PMD580	Network Solid State Audio Recorder	A&D	XLR	Multi/CF Card	.mp3 Audio File	C 1-27-2015 06:16:30:00 TO 06:16:20:00
<p>*Please note:</p> <ol style="list-style-type: none"> 1. Time Codes vary based upon different record start times and recorder system requirements. 2. The Pioneer Stander Definition DVD Recorder fills a new blank disc after 4 hours of record time so there are two disc required for this 6.5 hour meeting. 3. The Black Magic Hyperdeck automatically creates a new .mov file after 61 GBs of file space is created. 							

Appendix - 5

City Council Meetings

Meeting	Date	Documents
CITY COUNCIL REGULAR MEETING	Tuesday, April 14, 2015	Agenda 
CITY COUNCIL STUDY SESSION	Tuesday, April 07, 2015	Agenda  Video
SPECIAL MEETING (CLOSED SESSION)	Tuesday, April 07, 2015	Agenda 
CITY COUNCIL REGULAR MEETING	Tuesday, March 24, 2015	Agenda  Video
SPECIAL MEETING (CLOSED SESSION)	Thursday, March 19, 2015	Agenda  Minutes
CITY COUNCIL STUDY SESSION	Tuesday, March 17, 2015	Agenda  Video
CITY COUNCIL REGULAR MEETING	Tuesday, March 10, 2015	Agenda  Minutes Video
SPECIAL MEETING (CLOSED SESSION)	Thursday, March 05, 2015	Agenda  Minutes
SPECIAL MEETING (PLAN INTERVIEWS)	Thursday, March 05, 2015	Agenda  Video
CITY COUNCIL STUDY SESSION	Tuesday, March 03, 2015	Agenda  Video

