Start Process:
Submit a Plot Plan to the CEDD-Planning Division for Processing. (Contact the Planning Division for Submittal Requirements.)

Planning Division distributes Plans to all the City’s departments for comments. Planning Application number is submitted to the Planning Division for Processing. (Contact the Planning Division for Submittal Requirements.)

Departmental comments are received and project conditions are created.

Project is Conditionally Approved or Revision Required.

Conditionally Approved
Proceed according to approved conditions. May require additional submittal package to other Departments.

Revision Required
Applicant’s review of staffs’ requirements for corrections and resubmittal.

Resubmittal
Proceed according to approved conditions. May require additional submittal package to other Departments.

End Process

The City Engineer reviews for approval and signature.

Approved
Permits maybe issued for Grading, and encroachment. End Process

Corrections Required
Returned to Applicant’s Civil Engineer for Corrections.

Corrections Required
Pay outstanding Fees; Approval of agreements/documents; record any R/W dedications, and submit Mylars with signatures.

Land Development Division Submittal
Submit Grading Plan to the Land Development Division. Fees are due at the time of submission.

Land Development Grading Plan Review Process and Distribution

Conditionally Approved

LEGEND

PLANNING PROCESS

LAND DEVELOPMENT PROCESS